# **PRIVACY POLICY**

# 1. Introduction

The website http://www.h2020-esrocos.eu (hereinafter, the WEBSITE), the tenure of which is held by EUROPEAN SPACE ROBOTICS CONTROL AND OPERATING SYSTEM (hereinafter, ESROCOS) CONSORTIUM, is owned by GMV, and ESROCOS, on behalf of GMV, is duty bound to safeguard the privacy of the personal information furnished by our clients and suppliers ("yourselves") for the following purposes: administrative management, application management, informative communications, commercial communications, information for drawing up and performing our contracts and relations, including any contractual commitments taken on by GMV as data controller or while providing the services making up our rightful activity.

As a person interrelating with ESROCOS web, please understand that you hereby give your express consent for processing and agree that we collect, use and disclose your personal information in accordance with this ESROCOS privacy policy (this "Policy").

This document describes how we collate, use and process your personal data and how, in so doing, we abide by such legal obligations as we have taken on with yourselves.

It should be noted that from time to time, we may amend this Privacy Policy in order to adapt it to the regulations in force at any given time, or in the development of this policy, which is always aimed at improving our objectives and protecting your rights. Therefore, we advise you to visit this page if you wish to be informed, as we will publish all changes on it.

# 2. Application of this policy

This Policy applies to your personal information and data and the use of such personal information in any form, whether oral, electronic or written.

This Policy materialises and makes effective ESROCOS's commitment to protect your personal information and has been adopted by all separate legal entities making up the

ESROCOS consortium. Any references herein to "ESROCOS", "us" and "our", according to the context, are understood to refer jointly to said legal entities.

Your personal information will be processed by the entity with which you may be a business, commercial or occupational relationship for the purposes described in this Policy. Therefore, we inform you that the personal information you provide may be disclosed to other entities, organizations, public and private bodies and authorities for the purpose of properly developing the relationships established by ESROCOS and complying with any legal or contractual obligation. In such cases, the transfer of the data will be in accordance with the regulations in force at any given time and place.

In any event, we would like to inform you that this privacy policy has been adapted to a general rule applicable to the vast majority of the data we process, namely REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 (hereinafter referred to as the GDPR). Without prejudice to the foregoing, we will make all necessary adjustments in order to comply with the legislation of each of the States in which this policy is applied and to develop and implement it at all times and in all places.

#### **BASIC INFORMATION SECTION**

#### 3. The types of personal information we collate

<u>CLIENT DATA</u>: If you are a potential or actual ESROCOS web user, we will sometimes need to collate and use this information on yourself or other persons of the organization you belong to while providing our services, such as: i) submitting commercial and service bids; ii) gleaning information for drawing up commercial bids iii) sending out promotional communications or iv) information on the state of the company, for the purpose of pursuing the relationship between us and informing you of such published ESROCOS content as may be of interest or use to you.

We will also collect certain data of yours when you enter our website.

<u>SUPPLIER DATA</u>: To make sure everything works smoothly we need to collect a minimum of information from our suppliers, such as contact information to be able to communicate with your organization plus other data we are bound to collate to abide by various legal or contractual obligations such as the control and coordination of contractors and subcontractors.

We will also collect certain data of yours when you enter our website.

<u>WEBSITE USERS</u>: ESROCOS does not store any personal data of website users. Such data as we do compile is not personal in nature. We use it rather to improve the browsing experience and help us to provide our services. This includes information on how to use the website, the frequency of hits and hours of heaviest traffic.

Depending on the type of personal data involved and the grounds for the processing thereof, it is possible that, it you decline to pass it onto us, we might be unable to meet our contractual commitments and, in extreme cases, might be forced to put an end to our relationship as impracticable.

#### 4. How do we compile our personal data?

There are two main ways of compiling your personal data:

- 1. Directly through you, in person and through the website; and
- 2. Through third parties, in such cases we will proceed to inform the data subject
- in accordance with article 14 of the GDPR.

WEBSITE USERS: Whenever users visit our website we collect this data automatically by means of cookies, their cookie settings permitting.

#### 5. How do we use your personal data?

CLIENT DATA: The main reason behind the use of our client information is to ensure proper compliance with contractual obligations so that our relationship works smoothly without any incidents. The more information we know, the more personalized we can make our service. SUPPLIER DATA: The main reason we use your personal information is to ensure proper compliance with contractual obligations so that our relationship works smoothly without any incidents and all legal stipulations are met.

WEBSITE USERS: We use your data to improve your website experience; for instance, we analyze your most recent search criteria to show you the content we believe may be of most interest to you.

#### 6. With whom do we share your personal data?

CLIENT DATA: By accepting this policy you hereby authorize us to share your information with subcontractors, commercial partners or consultants, your data-controller agreement permitting and under the conditions laid down therein. We may therefore exchange your information with any group company or with any associated third parties, such as our service providers, in pursuit of the abovementioned objectives.

SUPPLIER DATA: By accepting this policy you hereby authorize us to share your information with any group company or with any associated third parties, such as our service providers and organizations we provide services to.

WEBSITE USERS: By accepting this policy you hereby authorize us to share your information with web-analysis service providers, marketing-automation platforms and social networking sites to ensure you receive personalized commercial communications.

# 7. How do we safeguard your personal data?

Protecting your information is a priority. For this reason, we have taken appropriate measures that are designed to prevent unauthorised access to and misuse of your personal data.

# 8. For how long is your personal data kept?

If we have not had relevant contact with you for a five-year period we will remove your personal data from our systems, unless bound to keep it by law or if ESROCOS consortium understands in good faith that any legal requisite or other regulation obliges us to keep it (for example, at the behest of a taxation authority or in relation with any litigation).

# 9. <u>How can you access, modify or remove any personal data you have</u> <u>furnished us with?</u>

Although your personal data is in our possession, you do have a series of rights over it. To find out more, please contact us at:

GMV INNOVATING SOLUTIONS SL Comité de Privacidad CALLE ISAAC NEWTON 11 28760 TRES CANTOS MADRID SPAIN

Or, if you prefer, send an email to: privacy@gmv.com

We will try to deal with your request without undue delay and, in any case, within all legal deadlines. Please remember that, in some cases, we will keep a record of the communications to help us deal with the matters you have brought up.

**Right of opposition:** If we use your data for our legitimate interests, but you do not consent to this, you have the right to object. We will respond to your request with due diligence. As a general rule, we only disagree when a number of specific conditions are met.

• **Right to withdraw consent:** If we have obtained your consent to process your personal data in connection with certain activities (for example, to establish your suitability for certain positions) or commercial communications, you may withdraw your consent at any time.

• **Requests for access by data subjects:** Please note that you have the right to ask us at any time to tell you what information we hold about you and to ask us to amend, update or delete it. If necessary, we will be able to deal with your request and, in addition, carry out one of the following actions: or we may ask you to provide proof of your identity or ask for more information about your request; and or when authorised by law, we may decline your request explaining the reasons why.

• **Right of deletion:** In certain situations (for example, in the case of unlawful processing of your data), you have the right to ask us to 'delete' your data. We will

respond to your request with due diligence and will only disagree when a number of specific conditions are met.

• **Right to portability of data:** If you so wish, you have the right to transfer your personal data to another processing controller. We will help you with this by providing you with a copy in a commonly used, machine-readable format.

• **Right to file a claim before a control authority:** In addition, you also have the right to file a claim with the local control authority that corresponds to you.

#### 10. How do we transfer and store your data abroad?

GMV is an international organization. It is precisely this feature that allows us to offer the level of services that characterises us, but in order to continue working in this way, we sometimes have to transfer or store your data abroad.

#### 11. Who sees to processing of your personal data on ESROCOS's website?

GMV controls as prime of ESROCOS consortium the processing of personal data on its website(s).